



Agenda

Project title: Improving Academic and Professional Education Capacity in Serbia
in the area of Safety & Security

(By means of strategic partnership with the EU)

Acronym: ImprESS

Project number: 586410-EPP-1-2017-1-RS-EPPKA2-CBHE-JP

Work package	Title
WP 8	Management
Activity	Working Group – Serbian Partners

Date	January 13th 2020
Time	13:00
City	Belgrade Metropolitan University
Address	2 Tadeuša Košćuška Str., Belgrade

The aim of this meeting is agreement on Serbian Partners on the Project issues important for continuation of the Project.



STEERING COMMITTEE MEETING

Subject 1: Proposal of Partnership Agreement to be signed with Educons University (Coordinating institution)

13:00 – 15:00
All Partners

Proposal of Partnership Agreement to be signed with Educons University (Coordinating institution)” acceptance.

During the SC in Brussels (09.12.2019) majority of Partners voted YES for Partnership Agreement (with exception of SHB Berlin).

During the SC held on 16.12.2019 (via Skype) SHB Berlin and University of Belgrade suggested changes / additions.

Proposal of Coordinator: to sign Partnership Agreement accepted by majority on 09.12.2019, further changes to be subject of Annexes. No veto right. No consensus needed.

All Partners have to sign Assignment Agreement – needed according to the Serbian legislation. Coordinator is informed on this recently from University of Belgrade (representative of Rectorate).

Opinion of each present Partner

Subject 2: Proposal of the Budget and related Project tasks

During the SC in Brussels (09.12.2019) majority of Partners voted YES for Project Budget. During the meeting, SHB Berlin and University of Belgrade asked for changes which Coordinator is assessing as not possible.

Reasons to be presented by Coordinator, and commented by participants of the meeting, main topics are:

University of Defense withdrew from 12.000 EUR for software education. WP 5 leader and Coordinator have to respect this decision even though solution given by University of Defense for this activity was good for the Project (in terms of the organization and eligibility of the cost – confirmed by EACEA). If University of Defense confirms its decision on withdrawal as final, we have to find other solution.

University of Belgrade suggested this fund to be reallocated to SHB Berlin (subcontracting). With that change, subcontracting for SHB Berlin is 20.000 EUR for printing cost. Coordinator finds this as not acceptable. For Coordinator, these costs should be used as suggested: for accreditation cost and translation cost. First, these costs are real, second, these costs are eligible.

Opinion of each present Partner

	<p>Extra 12.000 EUR for specific software education could be added to the Equipment budget line of Serbian Partner.</p> <p>SHB Berlin is in charge for technical and administrative education. Coordinator has no clear plan for this activity.</p> <p>Current Staff budget line for SHB Berlin is 107.000 EUR. Coordinator asked for plan of these cost, but never got it from SHB, even during SC in Brussels (09.12.2019). Coordinator finds this amount for 8 courses to high.</p> <p>University of Belgrade representative said it will organize software education free of charge. Coordinator needs document supporting this (preferably invoice for software purchase indicating education).</p> <p>Each Partner will have opportunity to express needs in terms of budget cost for accreditation purposes.</p> <p>UNID and UCIPS to explain status of accreditation of one master program.</p> <p>Topic of teaching material in general. Representative of EACEA informed all Partners that only material developed under this Project will be eligible for payment. Coordinator has only partial information on this from EU Partners. If involvement of Serbian professors needs to be higher, it is necessary to talk on Staff increase for Serbian Partners. To be agreed among Serbian and related EU Partner.</p> <p>Having in mind difficulties in communication with SHB Berlin, Coordinator cut number of courses needed from SHB, without jeopardizing Project outcomes. Current number of courses is 18, with this cut it will be 16. Project goal is 15. Budget for SHB Belin to be cut accordingly.</p> <p>Coordinator is asking for increase for Travel cost and Cost of stay because it spent funds for meeting in Brussels held on 09.12.2019 with no purpose – SHB delegated representative not able to made decisions.</p> <p>Payment for University of Belgrade administration cost. On the suggestion of its representative, increase of 10% of the budget is included in Travel Cost and Cost of Stay. Coordinator finds this not acceptable, because it is not eligible – not possible to justify.</p> <p>Representatives of Accounting office of Coordinating institution declared they decision not to accept responsibility for Project finances because all documents on finances are and will be assessed by R-tech Kg. Furthermore, supporting documents for justification of the Project cost (before 16.01.2019) for this Partner were never available to the Coordinator. With no insight in spending and no control over supporting documents, Accounting office of Coordinating institution is not in position to work properly. Joint financial management between two Partners is only option.</p>	
	<p>FINAL OUTCOME: All Partners to express their opinion on each point given above. Project Coordinator will inform legal representative of Coordinating institution on the outcomes of the meeting, in order to consider its status on the Project.</p>	
<p>Conclusion remark and closing the meeting</p>		