



Improving Academic and Professional
Education Capacity in Serbia
in the area of Safety & Security
586410-EPP-1-2017-1- RS-EPPKA2-CBHJP

MEETING MINUTES

Unique Identifier	MNTS07/2019
Document Type	Minutes
Revision	1
Effective Date	24 May 2019
Reference Number	602019



Co-funded by the
Erasmus+ Programme
of the European Union

Meeting Name: Steering Committee Meeting

Date:	Time:	Venue:	Meeting No.:
24/05/2019	11:00 – 13:30	Electronic	07

Attendance Register

Name & Surname	Section/Department/Area/Responsibility	Initials	Present (P) / Apologies (A) / Absent (X)
Miladin Nešić	University of Criminalistic Investigation and Police Studies, Serbia	MN	P
Petar Stanojević	University of Belgrade, Serbia	PS	P
Dragan Domazet	Belgrade Metropolitan University, Serbia	DD	P
Aleksandar Jovanović	Steinbeis University Berlin, Germany	AJ	P
Bertrand Weckel	ATRISC, France	BW	P
Przemyslaw Bylica	The Main School of Fire Service, Poland	PB	A
Goran Šimić	University of Defence in Belgrade, Serbia	GŠ	P
Mirjana Radovanović	Educons University, Serbia	MR	P
Massimo Bataglia	Sant'Anna School of Advanced Studies, Italy	MB	A
Somik Chakravarty	University of Stuttgart, Germany	SC	X
Milica Kaplarević	SARTIK, Serbia	MK	P
Anđela Pavlović	University of Criminalistic Investigation and Police Studies, Serbia	AP	P

Item		Action Due Date
1.	<p>OPENING AND WELCOME Acting Coordinator Prof. dr Mirjana Radovanović welcomed Partners.</p>	
2.	<p>DISCUSSION Prof. dr Mirjana Radovanović introduced Partners with development on the Project. After that, Partners discussed on the following topics:</p> <p>1. EACEA is asking for decision how Consortium would like to proceed. There are two options:</p> <p>a) Waiting for the withdrawal letter of University of Stuttgart and conclude the process of the various legal amendments. As a result the coordination may be changed as well as the partnership, the latter will be composed by 11 partners (Stuttgart being replaced by Ionian).</p> <p>b) Proceed immediately with the changes related to the documents that we have in our hands: as a result the coordination may be changed as well as the partnership, the latter will be composed by 12 partners (Ionian University being added). The withdrawal of the University of Stuttgart could be then processed in a second time (as soon as the withdrawal letter is available) as it would not affect the continuation of project activities.</p> <p>2. Information on University of Stuttgart withdrawal – final decision. Prof. dr Mirjana Radovanović informed Partners that University of Stuttgart has been informed that withdrawal letter it sent is not acceptable because it is signed by person who is not registered at EACEA as legal representative. Person for contact from University of Stuttgart is informed and it working on issuance of acceptable withdrawal letter.</p> <p>3. Information on 4 documents to be sent to EACEA: Revised Project proposal, Revised budget, Revised WDT. Prof. dr Mirjana Radovanović informed Partners and indicated major changes in the documents.</p> <p>4. Information on Final list of courses to be organized in EU institutions. After consultation with Partners, final list is developed by WP leader, Dr Nora Anessi and distributed to the Partners. Serbian partners underlined importance of this list because given courses are already in process of accreditation, so any changes are not acceptable.</p> <p>Prof. Dragan Domazet (BMU) informed Partners that BMU is willing to send professors at 3 courses from the list; at least one of them will be included in existing study program of BMU.</p> <p>Prof. Aleksandar Jovanović (SHB) informed Partners that, because specificities of the courses content, two courses SHB is about to organize for undergraduate level, with the appropriate extension for master level education.</p> <p>5. Information on TESS center. Decision on TESS center and Procurement list has to be postponed. WP leader Mr Bertrand Weckel provided draft for assessment by Serbian partners. Meeting of Serbian partners for assessment of the draft is scheduled for Wednesday, May 29th 2019, 10:00, at UNID premisses. Prof. Goran Šimić will host the meeting.</p>	May 29th 2019.

Item		Action Due Date														
3.	<p>6. In behalf of official coordinatign institution (UCIPS), Ms Anđela Pavlović informed Partners on importance of financial reporting. Only UCIPS, SASAS, SHB and Educons sent partial set of documents. All Partners promised their full reports as soon as possible.</p> <p>VOTING RESULTS</p> <p>According to the Agenda, partners voted on the following:</p> <table border="1" data-bbox="204 495 1316 1178"> <thead> <tr> <th data-bbox="204 495 917 533">Decision to be accepted</th> <th data-bbox="917 495 1316 533">Result of vote</th> </tr> </thead> <tbody> <tr> <td data-bbox="204 533 917 680">Conntinuation of the project: option 1 or 2.</td> <td data-bbox="917 533 1316 680">All Partners voted YES for option 2.</td> </tr> <tr> <td data-bbox="204 680 917 790">Revised Project Proposal dated: 24.05.2019</td> <td data-bbox="917 680 1316 790">All Partners voted YES.</td> </tr> <tr> <td data-bbox="204 790 917 900">Revised Project Budget dated: 24.05.2019</td> <td data-bbox="917 790 1316 900">All Partners voted YES.</td> </tr> <tr> <td data-bbox="204 900 917 974">Revised WDTdated: 24.05.2019</td> <td data-bbox="917 900 1316 974">All Partners voted YES.</td> </tr> <tr> <td data-bbox="204 974 917 1048">Final list of courses to be organized in EU partner institutions.</td> <td data-bbox="917 974 1316 1048">All Partners voted YES.</td> </tr> <tr> <td data-bbox="204 1048 917 1178">Scheduling a new meeting</td> <td data-bbox="917 1048 1316 1178">Friday, June 6th 2019, time to be agreed as soon as possible.</td> </tr> </tbody> </table> <p>Partners from Sant'Anna School of Advanced Studies, Italy and The Main School of Fire Service, Poland provided their votes in electronic form before the start of the meeting. Their votes are taken into account as valid.</p>	Decision to be accepted	Result of vote	Conntinuation of the project: option 1 or 2.	All Partners voted YES for option 2.	Revised Project Proposal dated: 24.05.2019	All Partners voted YES.	Revised Project Budget dated: 24.05.2019	All Partners voted YES.	Revised WDTdated: 24.05.2019	All Partners voted YES.	Final list of courses to be organized in EU partner institutions.	All Partners voted YES.	Scheduling a new meeting	Friday, June 6 th 2019, time to be agreed as soon as possible.	June 6 th 2019.
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4.	<p>OTHER DECISIONS</p> <p>No discussion. No other decisions.</p>															
5.	<p>CONCLUSIONS</p> <p>All partners are dedicated to continuation of ImprESS project.</p>															
6.	<p>ATTACHMENTS</p> <p>No attachments.</p>															
7.	<p>CLOSURE:</p> <p>Chairperson adjourned the meeting.</p>															
8.	<p>NEXT MEETING:</p> <p>Date & Time: Wednesday, June 26^h 2019 & time to be agreed. Venue: Electronic</p>															