



Improving Academic and Professional  
Education Capacity in Serbia  
in the area of Safety & Security  
586410-EPP-1-2017-1- RS-EPPKA2-CBHJP

## MEETING MINUTES

<b>Unique Identifier</b>	<b>MNTS01/2019</b>
<b>Document Type</b>	<b>Minutes</b>
<b>Revision</b>	<b>1</b>
<b>Effective Date</b>	<b>01 Feb. 2019</b>
<b>Reference Number</b>	<b>022019</b>



Co-funded by the  
Erasmus+ Programme  
of the European Union

**Meeting Name: Steering Committee Meeting**

<b>Date:</b>	<b>Time:</b>	<b>Venue:</b>	<b>Meeting No.:</b>
01/02/2019	13:00 – 15:15	Skype conference	03

### Attendance Register

<b>Name &amp; Surname</b>	<b>Section/Department/Area/Responsibility</b>	<b>Initials</b>	<b>Present (P) / Apologies (A) / Absent (X)</b>
Sasa Mijalkovic	Vice Rector, UCIPS	SM	P
Miladin Nestic	UCIPS Project Manager	MN	P
Petar Stanojevic	Project Manager, University of Belgrade	PS	P
Dragan Domazet	Rector, Metropolitan University	DD	P
Marija Gačić	Steinbeis Advanced Risk Technologies	MG	P
Stela Đurović	Steinbeis University Berlin	SĐ	P
Vanessa Pfau	University of Stuttgart	VP	P
Bertrand Weckel	ATRISC, France	BW	P
Wróbel Rafał	The Main School of Fire Service, Poland	WR	P
Goran Šimić	University of Defence in Belgrade	GŠ	P
Mirjana Radovanović	Educons, Soremska Kamenica	MR	P
Massimo Bataglia	Sant'Anna School of Advanced Studies, Italy	MB	P
Nora Anessi	Sant'Anna School of Advanced Studies, Italy	NA	P

Item.					Action Due Date																														
1.	<p><b>OPENING AND WELCOME</b></p> <p>At the beginning of the meeting, Acting Coordinator Prof. dr Mirjana Radovanović welcomed present project participants and inform them on current project status and documents to be prepared and submit to EACEA before February 23rd 2019. She stated that all project partners are actively involved in this process. All partners expressed their commitment to do best in order to achieve main goal in this stage: continuation of the project (based on positive decision by EACEA).</p>																																		
2.	<p><b>DISCUSSION</b></p> <p>All project partners accepted to perform these activities, but in the same time partners pointed on several activities which require more detailed explanation, summary of which is given as follows:</p>																																		
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		<p>defined yet.</p> <p>UCIPS and UNID representatives are working on preparation of one master program with two modules, process is ongoing.</p>																											
3.	<p><b>VOTING RESULTS</b> According to the Agenda, partners voted on the following:</p> <table border="1" data-bbox="252 562 1326 1245"> <thead> <tr> <th data-bbox="252 562 647 595">Decision to be accepted</th> <th data-bbox="652 562 890 595">Result of vote</th> <th data-bbox="895 562 1326 595">Remark</th> </tr> </thead> <tbody> <tr> <td data-bbox="252 602 647 658">Introduction of the new Coordinator.</td> <td data-bbox="652 602 890 658">All partners voted: YES.</td> <td data-bbox="895 602 1326 658">No remarks.</td> </tr> <tr> <td data-bbox="252 665 647 721">Redistribution of funds/tasks between SGSP and Educons.</td> <td data-bbox="652 665 890 721">All partners voted: YES.</td> <td data-bbox="895 665 1326 721">No remarks.</td> </tr> <tr> <td data-bbox="252 728 647 784">Withdrawal of USTUTT, allocation of tasks to SHB.</td> <td data-bbox="652 728 890 784">On hold.</td> <td data-bbox="895 728 1326 784">USTUTT is going to reconsider its decision.</td> </tr> <tr> <td data-bbox="252 790 647 846">Final decision on the partners to continue the project.</td> <td data-bbox="652 790 890 846">On hold.</td> <td data-bbox="895 790 1326 846">After final decision from USTUTT, list will be made.</td> </tr> <tr> <td data-bbox="252 853 647 931">New PP, WDT, AP, Project proposal acceptance.</td> <td data-bbox="652 853 890 931">All partners voted: YES.</td> <td data-bbox="895 853 1326 931">Correction in WDT to be made according to the final USTUTT decision.</td> </tr> <tr> <td data-bbox="252 938 647 1095">Issuing the invitation to University of Kragujevac, Serbia, to join the consortium as associate partner (without budget).</td> <td data-bbox="652 938 890 1095">All partners voted: YES.</td> <td data-bbox="895 938 1326 1095">Letter will be issued after decision of EACEA on continuation of the project.</td> </tr> <tr> <td data-bbox="252 1102 647 1245">Scheduling a new meeting.</td> <td data-bbox="652 1102 890 1245">All partners voted: YES.</td> <td data-bbox="895 1102 1326 1245">Deadline for next Steering Committee meeting is Thursday, February 14th 2019. In case of necessity, Steering Committee will be organized earlier.</td> </tr> </tbody> </table>				Decision to be accepted	Result of vote	Remark	Introduction of the new Coordinator.	All partners voted: YES.	No remarks.	Redistribution of funds/tasks between SGSP and Educons.	All partners voted: YES.	No remarks.	Withdrawal of USTUTT, allocation of tasks to SHB.	On hold.	USTUTT is going to reconsider its decision.	Final decision on the partners to continue the project.	On hold.	After final decision from USTUTT, list will be made.	New PP, WDT, AP, Project proposal acceptance.	All partners voted: YES.	Correction in WDT to be made according to the final USTUTT decision.	Issuing the invitation to University of Kragujevac, Serbia, to join the consortium as associate partner (without budget).	All partners voted: YES.	Letter will be issued after decision of EACEA on continuation of the project.	Scheduling a new meeting.	All partners voted: YES.	Deadline for next Steering Committee meeting is Thursday, February 14th 2019. In case of necessity, Steering Committee will be organized earlier.	
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4.	<p><b>OTHER</b></p> <p>Acting coordinator, Prof. dr Mirjana Radovanović stated the importance of precise clarification of TESS project task. Assignment to prepare plan for implementation of this task is given to Prof. dr Goran Šimić (UNID) and Bertrand Wreckel (ATRICS, WP5 leader), which accepted to do the task and to submit basic material to all partners. Deadline: February 10th 2019, 17:00.</p> <p>Acting coordinator, Prof. dr Mirjana Radovanović informed all partners on need to introduce project management platform, in order to improve efficiency of work. All partners agreed. Choice of suitable platform will be made and partners will be informed. Deadline: February 8th, 2019, 17:00.</p>																												
5.	<p><b>CONCLUSIONS</b></p> <p>Partners expressed good will to fulfil all the tasks necessary to continue the project, They are all aware of very short time and necessity to act immediately, according to the deadlines. All partners support initial consortium.</p>																												
6.	<p><b>Attachments</b></p> <p>No attachment.</p>																												
7.	<p><b>CLOSURE:</b></p> <p>Chairperson adjourned the meeting.</p>																												
8.	<p><b>NEXT MEETING:</b></p> <p>Date &amp; Time: TBA Venue: TBA</p>																												