



Improving Academic and Professional
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REPORT

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Meeting Name: Meeting of University of Criminalistic Investigation and Police Studies and Educons University

WP 8 – Management: Solving the financial issues resulted from coordinating institution replacement

Date:	Time:	Venue:	Meeting No.:
15/10/2019	09:30 – 19:00	Educons University, Sremska Kamenica, Serbia	10

Attendance Register

Name & Surname	Section/Department/Area/Responsibility	Initials	Present (P) / Apologies (A) / Absent (X)
Saša Mijalković	University of Criminalistic Investigation and Police Studies, Serbia	MN	P
Anđela Pavlović	University of Criminalistic Investigation and Police Studies, Serbia	AP	P
Svetlana Petrović	University of Criminalistic Investigation and Police Studies, Serbia, Accounting office	SP	P
Mirjana Radovanović	Educons University, Serbia	MR	P
Zorica Latković	Educons University, Serbia, Accounting office	ZL	P
Zorhna Brljak	Educons University, Serbia, Accounting office	ZB	P

Item		Action Due Date
1.	<p>OPENING AND WELCOME</p> <p>Acting Coordinator Prof. dr Mirjana Radovanović welcomed representatives from University for Criminal Investigation and Police Studies.</p>	
2.	<p>DISCUSSION</p> <p>Prof. dr Mirjana Radovanović, as Coordinator and WP 3 leader, introduced Partners with aim of this Meeting. After that, present participants discussed topics from the Agenda.</p> <p>I Project finances in first Project period</p> <ol style="list-style-type: none"> 1. Representatives of University for Criminal Investigation and Police Studies, as former Coordinator, informed all participants on financial issues related to the Project. 2. Representatives of University for Criminal Investigation and Police Studies, as former Coordinator, informed all participants on first instalment for all Partners, paid during November 2018. 3. While discussing on financial issues, representatives from accounting services from both institutions respected rules prescribed by EACEA and financial institutions in Republic of Serbia. 4. Both Partners agreed to issue an official letter to EACEA, asking for justification of the following: 5. University of Stuttgart, as Partner who withdrew from the Project, has to return financial funds it got as first instalment in amount of 21.050 EUR to the account from which it got it (project account of University for Criminal Investigation and Police Studies). 6. Ionian University, Corfu, Greece, as new Partner, has to get portion of first instalment paid to the University of Stuttgart, having in mind it took over part of activities from University of Stuttgart. Amount has to be defined in due course between Ionian University and acting coordinator - Educons University. 7. SHB, Berlin, has to get portion of first instalment paid to the University of Stuttgart, having in mind it took over part of activities from University of Stuttgart. Amount has to be defined in due course between SHB Berlin and acting coordinator - Educons University. 8. Educons University, who took over leadership from SGSP, Poland on two work packages (WP3 and WP4) upon request from EACEA (October 2018), has to be paid partially from the first instalment already paid to SGSP Poland. Reallocation plan has been defined and signed between these two institutions on 30.10.2018. Transfer of funds on this ground is not realized, because Project was frozen. Dynamic of payment has to be defined in due course between SGSP Poland and acting coordinator - Educons University. 9. All mentioned activities and changes shall be regulated in new Partnership Agreement, to be signed between Educons University, as acting coordinator and all Partners. 	

Item		Action Due Date
	<p>II List of financial activities to be done:</p> <ol style="list-style-type: none"> 1. Acting Coordinator will issue official letter with plan for solving legal and financial issues and request for approval of all mentioned transfers to the EACEA. 2. In case of approval by EACEA, University for Criminal Investigation and Police Studies is issuing an instruction for payment for University of Stuttgart (21.050 EUR) within 7 working days after getting approval by EACEA. University of Stuttgart shall pay back requested funds within 7 working days after getting instruction for payment from University for Criminal Investigation and Police Studies. 3. Educons University is issuing an instruction for payment for University for Criminal Investigation and Police Studies. University for Criminal Investigation and Police Studies transfers Project funds to the project account of Educons University within 7 working days after getting approval by EACEA. After this payment done, on the account of Criminal Investigation and Police Studies will remain only funds for it as Project Partner. 4. 295.900 EUR is designated for public procurement. 5. Remaining funds shall be distributed as per changes on the Project: <ol style="list-style-type: none"> a) After signing Partnership Agreement between Ionian University and Educons University, payments of agreed funds to the project account of Ionian University shall be realized within 7 working days upon approval by EACEA. b) After signing Partnership Agreement between SHB Berlin and Educons University, payments of agreed funds to the project account of SHB Berlin shall be realized within 7 working days upon approval by EACEA. c) After signing Partnership Agreement with SGSP, Poland, Educons University is issuing an instruction for payment for SGSP Poland, which has to transfer agreed funds within 7 working days to the Educons University project account. This transfer shall be realized upon approval by EACEA. d) Remaining funds from first instalment shall be transferred to the Partners who had major work engagement during Project frozen period (former and acting Coordinator). This transfer shall be subject of agreement between Partners and defined in Partnership Agreement. This transfer shall be realized only after approval by EACEA. <p>III Partnership Agreements to be signed between all Partners and new Coordinator are legal base for all financial transfers in the future. Legal representative of Acting coordinator (Prof. dr Aleksandar Andrejević, Rector) will contact legal representatives of all Partners to inform them on changes and need to sign new Partnership Agreement.</p>	

Item		Action Due Date
	<p>IV Deadlines. Having in mind that all financial transfers have to be approved by EACEA, it is not possible to define exact deadline for realization of activities listed in II (4: a, b, c and d) of this MOM.</p> <p>Acting Coordinator will issue official letter with Plan for solving legal and financial issues and request for approval of all mentioned transfers to the EACEA immediately after getting answer with information of exact date when Project is unfrozen. Acting Coordinator sent letter to the EACEA with this question at Monday, October 14th 2019. No answer yet.</p>	
3.	<p>CONCLUSIONS Acting Coordinator has to inform EACEA and Partners on results of this meeting.</p>	
4.	<p>NOTE No notes.</p>	
5.	<p>ATTACHMENTS No attachments.</p>	
6.	<p>CLOSURE: Chairperson adjourned the meeting.</p>	

October 16th 2019.

Prof. dr Mirjana Radovanović