

THE ACADEMY OF CRIMINALISTIC AND POLICE STUDIES

196 Cara Dušana Street, 11080 Belgrade – Zemun

The Republic of Serbia

Minutes from the Steering Committee session on the project ImprESS (Improving Academic and Professional Education Capacity in Serbia in the area of Safety & Security, by means of strategic partnership with the EU)

Decision on adopting the Guidelines on the Project Management and Quality Control Plan, September, 14th 2018

Present at the session were representatives from:

1. The Academy of Criminalistic and Police Studies, Belgrade (Acting Dean, Mr. Goran Boković; Overall manager, Mr. Zvonimir Ivanović; Mrs. Zorica Radojčić-Vukašinović, Mrs. Ana Branković, Administrative assistant, Mrs. Marija Tasić)
2. University of Defense, Belgrade (Rector, Mr. Dragan Vuruna, Mr. Goran Šimić)
3. University of Belgrade, The Faculty of Security Studies, Belgrade (Dean, Mr. Ivica Radović; Mr. Petar Stanojević, Mr. Zoran Jevtić)
4. University Educons, Sremska Kamenica (Mrs. Mirjana Radovanović)
5. University Metropolitan, Belgrade (Rector, Mr. Dragan Domazet)
6. ATRISK, France (Mr. Bertrand Weckel)
7. SGSP, Poland (Mr. Przemysław Bylica)
8. Steinbeis Advanced Risk Technologies Institute, Berlin (Mr. Aleksandar Jovanović)
9. University of Stuttgart (Mrs. Vanessa Pfau)
10. Steinbeis Advanced Risk Technologies Institute doo, Kragujevac (Mrs. Milica Kaplarević, Mrs. Neda Vidanović)
11. Sant' Anna School, Pisa, Italy (Mr. Massimo Battaglia)

Attachment: Agenda

Aims of the Meeting:

The aim of this webinar meeting was reflecting on the report of Mrs. Giulia Moro, problems envisaged by Her, and considering recommendations provided by Her.

At the beginning of the meeting, Mr. Zvonimir Ivanović said that after the monitoring visit of NEO Serbia in July, Darko Milogorić, Mrs. Giulia Moro has pointed out on possible ways of solvation of several problems found during the monitoring visit, especially those concerning delays in preparatory activities.

Mr. Zvonimir Ivanović pointed out that one of the most importing items on the agenda of SC meeting are adaptation of the Guidelines on the Project Management and Quality Control Plan. He said that all the partners read the above mentioned documents and that there were no objections and comments on the same, except Mr. Petar Stanojević whose comments were respected. Also, these documents received a positive opinion from the neo officer Darko Milogorić, with a recommendation to be adopted as soon as possible by the partners on SC meeting.

Mr. Zvonimir Ivanović gave the word to Mrs. Zorica Radojčić- Vukašinović who was the leader of the team that was in charge of making the Quality Control Plan. Mrs. Zorica Radojčić-Vukašinović pointed out that preparations of this plan began in December, and that a final version of the plan was made in June, with a positive opinion from neo officer Darko Milogorić. Also, she invited all partners to nominate one member to be appointed on the Quality Champions, as a operational body which would be tasked with the evaluation and quality assessment of the project activities and their outcomes.

Mr. Zvonimir Ivanović invited present members of the SC to vote for adopting the Guidelines on the Project Management and Quality Control Plan and to appoint one member on the Quality Champions. All present members of the SC voted positively for adoption of these documents and suggested a members for the Quality Champions:

Mr. Mirjana Radovanović (University Educons, Sremska Kamenica) suggested Mr. Siniša Domazet as a member of the Quality Champions.

Mr. Bertrand Weckel (ATRISK, France) said that their institution will propose a member for the QC as soon as possible.

Mr. Goran Šimić (University of Defense, Belgrade) suggested Mrs. Elizabeta Ristanović as a member of the QC.

Mr. Petar Stanojević (University of Belgrade, The Faculty of Security Studies) suggested Mr. Nenad Putnik as a member of the QC.

Mr. Przemysław Bylica (SGSP, Poland) explained the justified reasons why their institution had not yet been appointed a member of the QC.

Mrs. Neda Vidanović (Steinbeis Advanced Risk Technologies Institute doo, Kragujevac) suggested Mrs. Marija Gačić as a member of the QC.

Mr. Massimo Battaglia (Sant' Anna School, Pisa, Italy) suggested Mrs. Nora Annesi as a member of the QC.

Mr. Zvonimir Ivanović suggested Mrs. Zorica Vukašinić-Radojčić as a member of the QC.

Present members of the Steinbeis Advanced Risk Technologies Institute, Berlin suggested Mr. Aleksandar Jovanović as a member of the QC.

Mr. Zvonimir Ivanović concluded that the Guidelines on the Project Management and Quality Control Plan are adopted and said that all project partners should appoint their members as soon as possible.

Mr. Zvonimir Ivanović also said that the Acting Dean, Mr. Goran Bošković (The Academy of Criminalistic and Police Studies) sent the notification letter to all partners about the changes in the Financial Plan and the Public Procurement Plan for 2018 and pointed out that the Academy is an indirect beneficiary of the budget of Republic of Serbia. He also pointed out that all partners agreed that a financial plan should be changed. Some of them sent recommendations immediately before the meeting, so there was no time for their consideration. Mr. Ivanović said that all changes in the Financial Plan needs a consent from the Brussels.

Mrs. Mirjana Radovnović asked about the changes in the Financial Plan and demanded more money to acquire equipment for their institution. Also, she pointed out that they do not need software, but hardware. Mr. Zvonimir Ivanović agreed.

Mr. Petar Stanojević requested the scheduling of the new meeting that will consider with the issues of procurement of equipment and the amount of money to be allocated to the institutions for this purpose. All Serbian partners agreed to have a meeting about this and Mr. Zvonko Ivanović said that he will send the link for the Doodle about the meeting.

Mr. Zvonko Ivanović pointed out the problems in the dissemination activities and the presentation of all project materials on the official website. Also, he said that activity 1.5. Inovative Analyses is realized and that all partners should read it on the official website. Mr. Ivanović asked representatives form Steinbeis Advanced Risk Technologies Institute doo, Kragujevac that all materials and reports be regularly published on the site.

Mr. Petar Stanojević said that their institution disseminated all the materials and contracts. Also, he pointed out that the next Workshop is planned for October, 18th and that they will send all the informations about it since Monday.

Mr. Zvonko Ivanović said that one of the recommendation from the Mrs. Giulia Moro and neo officer Darko Milogorić was that the WP3 and WP4 should be in the jurisdiction of other partners and invited a Polish representative to comment on this. Mr. Przemysław

Bylica said that he said that he has no authority to decide on this and that this suggestion will be handed over to the Dean on Monday.

At the end, Mr. Ivanović said that he will send a link for the Doodle about the meeting that was agreed upon at this meeting of SC.

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Administrative assistant

Marija Tasić

Overall manager

Prof. dr Zvonimir Ivanović