

## ImprESS ACTION PLAN

### GOAL: Delays Closure by 30.09.2019 and continuation of the execution as per Project plan

	ACTION	DUE DATE	REASON	STATUS
1.	New draft project plan (PP), work distribution table (WDT), action plan (AP) and distributed to the partners	25.01.2019.	Steering Committee Meeting preparation	Done
2.	Meeting with UCIPS to define their future role in the project	30.01.2019.		Done
3.	Kick-off meeting with UCIPS for taking over coordinator practicalities	30.01.2019.		Done
4.	Meeting with other partners to clarify their role in the project (in person, via e-mail or teleconference)	30.01.2019.		Done
5.	Letters of support, mandates and other documents issued to new coordinator by all partners	30.01.2019.		Done
6.	Steering Committee Meeting via telco	01.02.2019.	Decisions about: <ul style="list-style-type: none"> <li>• Introduction of the new Coordinator</li> <li>• Final decision on the partners to continue the project</li> <li>• Redistribution of funds/tasks between SGSP and Educons</li> <li>• New PP, WDT, AP, Project proposal acceptance</li> </ul>	Done
7.	New budget acceptance	20.02.2019.	Steering Committee meeting	Done
8.	Submission of the required materials to EACEA	22.02.2019.	Due date defined in the 16.01.2019. meeting	Done
9.	Signing of the new Grant Agreement or Annex	ASAP	Depending on EACEA decision	
10.	Reestablishment of the project management bodies and procedures adaptation for the efficient project management and coordination	01.03.2019.		
11.	Final take over the practicalities from UCIPS	01.03.2019.		

12.	Deposit transfer from UCIPS to Educons	After EACEA decision	To avoid any further delays in the procurement	
13.	New partnership agreement preparation and signing	15.03.2019.		
14.	TESS applicability and functionality definition	01.03.2019.		Done
15.	ATRISC final proposal about software and hardware procurement in the form of matrix (row: risk; column: partner; cell: hardware and software)	10.03.2019.	To avoid any further delays in the procurement	
16	ATRISC solution on incorporation of TARGET or other their relevant software in the TESS	10.03.2019.		
17.	Final courses and modules selection for implementation	01.03.2019.	Accreditation process has to start no later than April 2019. in order to start courses execution in October 2019.	Done
18.	Courses/Subjects provision to the Serbian partners	15.03.2019.	-//-	
19.	Steering Committee Meeting to accept procurement plan	30.03.2019.	-//-	
20.	Explanation letters to EACEA for purchasing form one supplier	30.03.2019.	-//-	
21.	Bilateral and multilateral agreements development and signing	30.03.2019.		
22.	Drafting procurement documentation	30.04.2019.	Procurement has to be completed ASAP	
23.	Joint procurement of the equipment and software	31.05.2019.	In order to have at least one year for the simulation exercises development and execution	
24.	Hardware and Software equipment in the TESS	31.07.2019.	-//-	
25.	Accreditation process finished	30.09.2019.	Has to be finished before start of the new school year	
26.	Training of the Serbian lecturers in Program countries HEI	30.09.2019.	Has to be finished before start of the new school year	
27.	Training of the Serbian lecturers for simulation software	31.12.2019.	Has to be finished before the end of year in order to have at least one semester	

			to execute simulation exercises	
	OTHER ACTIVITIES AS PER DETAILED PROJECT PLAN (.mpp and .pdf file)			
	ACTIONS 1-21 ARE PLANED IN THE MANNER THAT DO NOT REQUIRED INSTANTENOUS FUNDING		In order to continue work until financing problem with EACEA is solved	