

BELGRADE METROPOLITAN UNIVERSITY

Tadeuša Koščuška 63, 11000 Belgrade

The Republic of Serbia

MINUTES

Serbian partners meeting

(Improving Academic and Professional Education Capacity in Serbia in the area of Safety & Security, by means of strategic partnership with the EU)

Belgrade Metropolitan University, December 25th, 2017

Present at the meeting were representatives from:

1. Belgrade Metropolitan University
2. The Academy of Criminalistic and Police Studies, Belgrade
3. Steinbeis Advanced Risk Technologies Institute doo, Kragujevac
4. The Faculty of Security Studies, Belgrade
5. University Educons, Sremska Kamenica

Attachment: Attendance sheet

At the beginning of the meeting Mr. Zvonimir Ivanović welcomed all representatives of Serbian partners meeting and expressed the hope that this meeting will be a good chance to resolve dilemmas or disputes, regarding project activities. He invited participants to express their objections and proposals.

Mr. Dragan Domazet, from Belgrade Metropolitan University explained the issue concerning tuition fees and preparation of teaching materials. The main question is whether tuition fee can be reduced by the certain amount (for preparation of teaching materials – since is financed by Erasmus) and the rest of the fee still to be charged.

Mr. Zvonimir Ivanović suggested contacting University in Tirana because they had similar experience in order to hear their opinion and the way they solved this issue.

Mr. Petar Stanojević from The Faculty of Security Studies, Belgrade, said that programmes need to be innovated by 30%. All institutions have one study programme to prepare, except Educons that has two.

Project proposal ought to be revised – definition of study programmes should be changed: to be 6 study programmes or accurate number should be defined. Also, numbers that are promised in the proposal should be changed in order to be reachable as well as accreditation process.

Course: 3-5 days with X duration hours

Subject: with ECTS and needs to be accredited

Considering all misunderstandings within the terms that are used, **glossary** with all the definitions will be prepared.

All changes should be formally approved by Project Officer.

Equipment cost will be increased up to 30% and distributed to BMU and Educons. The rest of budget lines should be corrected by partners according to their needs. All changes should be well explained and with a good reason.

Mr. Petar Stanojević pointed out that adequate software should be bought and properly connected to hardware. Ms Mirjana Radovanović explained that Educons needs hardware more than software that is initially planned. Consequently, conclusion is that during project implementation equipment specification will be changed according to the needs.

Student travel budget will be transferred into staff category.

For eLearning should be prepared:

5 training materials

3 eLearning materials

3 other teaching materials

Mr Stefan Jovanović, from Belgrade Metropolitan University proposed realisation of eLearning seminars and will provide consortium with the example of existing ones for other Erasmus + project.

50% of courses/subjects will have eLearning materials; 15 courses/subjects should be developed in total.

For all budget changes partners should contact Mr. Nenad Filipović.

If subcontracting cost is necessary it can be added to subcontracting budget line.

Potentially, one joint programme can be built: all partners should make proposal of subjects by ***Friday, December 29th 2017.***

Mr. Dragan Domazet said that if is necessary BMU can help with transferring teaching materials into eLearning.

Tender should be published in May so all the equipment specification changes should be finished earlier during the first quarter of the year.