

**Minutes from the STEERING COMMITTEE meeting on the project ImprESS
(Improving Academic and Professional Education Capacity in Serbia in the area of Safety &
Security, by means of strategic partnership with the EU)**

Skype conference

Present at the meeting were representatives from:

1. The University of Criminal Investigation and Police Studies, Belgrade
2. University of Defense in Belgrade, Belgrade
3. The Faculty of Security Studies, Belgrade
4. University Educons, Sremska Kamenica
5. University Metropolitan, Belgrade
6. Steinbeis Advanced Risk Technologies Institute doo, Kragujevac
7. Steinbeis-Hochschule Berlin GMBH, Germany
8. Sant'Anna School of Advanced Studies, Italy
9. The Main School of Fire Service, Poland
10. University of Stuttgart, Germany
11. ATRISC, France

Presence: 11 from 11.

Aims of the Meeting:

1. Introduction of partners with current development on the project,
2. Problems identified – to be solved;
3. Decision to be made,
4. Other.

1. Introduction of partners with current development on the project

At the beginning of the meeting, Acting Coordinator Prof. dr Mirjana Radovanović welcomed present project participants and inform them on current project status and documents to be prepared and submitted to EACEA before February 23rd 2019. She stated that all project partners are actively involved in this process. All partners expressed their commitment to do best in order to achieve main goal in this stage: continuation of the project (based on positive decision by EACEA).

2. Problems identified - to be solved.

All project partners accepted to perform their activities, but in the same time partners pointed on several activities which require more detailed explanation, summary of which is given as follows:

Activity	Problem	Solution	Task and assignment	Deadline
Preparation of teaching material.	Prof. Wróbel Rafał (SGSP) and Bertrand Wreckel (ATRICS) stated that translation of teaching material from English to Serbian language could be problematic for them in terms of efficient realization. All EU partners agreed on this.	Partners agreed on the following: most efficient way is translation to be done by Serbian partner(s); including reallocation of cost (budget line: subcontracting) from partners from EU to partner(s) from Serbia.	Prof. dr Mirjana Radovanović (UESK) Clarification of translation cost. To inform partners and made changes in the budget accordingly.	Wednesday, February 6th 2019, 17:00.
Preparation of courses for education of Serbian staff.	Current list of courses is long (40 courses have been offered).	Narrow the list of courses offered from EU partners.	Prof. dr Massimo Bataglia (SASAS). Preparation of new, shorter list of courses to be offered to Serbian HEIs. Include short material on ISO 27000 one day course (which is currently not on the list). To inform all partners on the outcome.	Wednesday, February 6th 2019, 17:00.
Withdrawal of University of Stuttgart.	Prof. dr Dragan Domazet expressed that withdrawal of any partner from the consortium in this stage could have significant negative outcome	University of Stuttgart to reconsider its withdrawal decision.	Vanessa Pfau (USTUTT) To inform University of Stuttgart on possibility to stay on the project. Email with information to be send to all partners.	Wednesday, February 6th 2019, 17:00.

	of EACEA on continuation of project.			
New budget.	Considering all changes, current budget can not be considered as valid.	Preparation of new budget, which will include all changes.	Prof. dr Mirjana Radovanović (UESK) and Steinbeis Kragujevac. Preparation of new budget. To submit new budget to all partners for their consideration.	Friday, February 8th 2019, 17:00.
Accreditation of new study modules in Serbian HEIs.	Choice of new study modules is not defined yet. UESK: one master and one PhD. FSS: three basic level modules. Metropolitan: not defined yet. UCIPS and UNID representatives are working on preparation of one master program with two modules, process in ongoing.	Preparation of final list of new study modules to be submitted for accreditation in Serbia.	Prof. dr Petar Stanojević (FSS). Preparation on final list of new study modules to be submitted for accreditation in Serbia. To inform all partners.	Tuesday, February, 12th 2019, 17:00.

3. Decision to be made.

According to the Agenda, partners voted on the following:

Decision to be accepted	Result of vote	Remark
Introduction of the new Coordinator.	All partners voted: YES.	No remarks.
Redistribution of funds/tasks between SGSP and Educons.	All partners voted: YES.	No remarks.
Withdrawal of USTUTT, allocation of tasks to SHB.	On hold.	USTUTT is going to reconsider its decision.
Final decision on the partners to continue the project.	On hold.	After final decision from USTUTT, list will be made.
New PP, WDT, AP, Project proposal acceptance.	All partners voted: YES.	Correction in WDT to be made according to the final USTUTT decision.
Issuing the invitation to University of Kragujevac, Serbia, to join the consortium as associate partner (without budget).	All partners voted: YES.	Letter will be issued after decision of EACEA on continuation of the project.
Scheduling a new meeting.	All partners voted: YES.	Deadline for next Steering Committee meeting is Thursday, February 14th 2019. In case of necessity, Steering Committee will be organized earlier.

Other:

Acting coordinator, Prof. dr Mirjana Radovanović stated the importance of precise clarification of TESS project task. Assignment to prepare plan for implementation of this task is given to Prof. dr Goran Šimić (UNID) and Bertrand Wreckel (ATRICS, WP5 leader), which accepted to do the task and to submit basic material to all partners. Deadline: February 10th 2019, 17:00.

Acting coordinator, Prof. dr Mirjana Radovanović informed all partners on need to introduce project management platform, in order to improve efficiency of work. All partners agreed. Choice of suitable platform will be made and partners will be informed. Deadline: February 8th, 2019, 17:00.

Prof. dr Mirjana Radovanović